# The latest at BHA

# Resident Opportunity & Self-Sufficiency (ROSS) Program Newsletter April, 2021

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Thank you for subscribing to the Resident Opportunity & Self-Sufficiency (ROSS) Program newsletter! The ROSS Program is designed to assist public housing residents in making progress towards economic self-sufficiency through workshops and training events on financial literacy, career development, scholarship applications, and computer literacy, among other topics. We will send out newsletters frequently with upcoming opportunities for residents, so stay tuned!

# BHA Spring Virtual Career Fair

Join BHA for its Spring Virtual Career Fair on May 20th! Speak with local organizations for FREE training programs and career opportunities. The virtual fair will allow organizations to discuss hiring opportunities and Q&A for prospective applicants. Spanish and Chinese interpreters available.

May 20, 2021 | 6:00-7:00PM <u>Register here or click here to view the flyer.</u>





# Virtual Career Counseling Workshops

#### **Free Tax Services**

Did you earn less in 2020? You might qualify for a larger tax refund! Get fast, easy and free tax preparation to maximize your refund by visiting <u>BostonTaxHelp.org</u> or calling (617) 635-4500. Online and in-person services by appointment are available.

View this flyer for more information.

Need help with your resume or interview preparation?

BEST Hospitality and the Mayor's Office of Workforce Development is teaming up to offer Boston residents free career counseling workshops in April and May. Register for the virtual workshops by downloading the flyer below and clicking the links.

Click here to view the flyer.





### Business Professional Community Closets

Have an upcoming interview or court appearance and need professional attire? BHA and AmeriCorps partnered on the MLK Day of Service to create business professional community closets! Get free suits, blazers, shirts, dresses, ties and more by reaching out to your site's Service Coordinator, listed at the bottom of this newsletter.

# Career Coaching Call Center Now Open!

Do you need help with resume writing, online applications, or interview skills? Call BEST's Center for Career Guidance, now open through June 4th. Speak with their employment specialists to get answers to all your career-related questions.

See the flyer here or call (617) 580-2013.





# Building Pathways Pre-Apprenticeship Program

Would you like to begin a career as a skilled building trades man or woman in construction? Attend this free 200+ hour training program with a comprehensive curriculum and hands-on experience. The next class begins in June 2021.

See this flyer for more information.

Questions? Contact Azell Martin at Azell.Martin@BostonHousing.org.

## BEST Hospitality Training Program

Interested in working in one of Boston's best hospitals? Enroll in the virtual 4-week *Health & Environmental Services Training Program* and work as a housekeeper! 100% of graduates from the last class were placed in Boston hospitals and are now earning \$15+/hour.

<u>See their flyer here or view their presentation here</u> for more information.

Questions? Contact Lori Sylvia at LSylvia@BESThtc.org.





#### Best of Care, Inc. Care Givers

Best of Care, Inc. is now hiring for part-time and fulltime home care givers, home health aides, nurse workers, and chore workers in Boston! Best of Care offers employee training, flexible scheduling, competitive wages, and benefits to full-time employees.

#### See this flyer for more information.

Questions? Contact Annie Grealish at <u>Annie@BestOfCareInc.com</u>.

#### **Apprenti Technical Training**

Are you interested in a career in software development, webpage design, or cyber-security? Apply to the Apprenti apprenticeship program to be put on the fast-track for jobs and training in the technology industry.

See flyers for more information: <u>Flyer 1</u>, <u>Flyer 2</u>

Questions? Contact Ethan Kenvarg at Ethan@ApprentiCareers.org.



### New Job Opportunities at Boston Housing Authority



**Click on position titles to view full job descriptions and application process.** View all available BHA job postings at<u>BostonHousing.org/en/Job-Postings</u>.

#### **Administrative Aide**

The Administrative Aide shall provide support for the

#### Leased Housing Program Analyst

The Program Analyst is responsible for performing a

staff of the Leased Housing Division, including moderately complex clerical and other office duties such as typing, filing, gathering and verifying statistical data and other information, proofreading, and responding to telephone inquiries. GED/HS Diploma required.

#### Assistant to the Director of Financial Operations and Information Systems

The individual is responsible for the effective operations of the office support system. Provides secretarial and clerical support as required by the job. Frequently must use independent judgment and planning to relieve the Director of many routine administrative matters. GED/HS Diploma required.

variety of Quality Control tasks including, verification of proper payments in accordance with state and federal regulations, review of owner program eligibility, and auditing department performance in accordance with program requirements.

#### **Occupancy Specialist**

The Specialist evaluates and makes recommendations on the eligibility and suitability of households seeking admission to BHA's public housing program. Conducts personal interviews and reference checks, making home and/or field visits when necessary, collecting, reviewing and assessing information. Responsible for completing an average of 42 cases per month, including interviewing and follow-up screening activities.



#### **ROSS Service Coordinators**

Need help with financial literacy or continuing your education? Would you like to find out more about job placement and other services at your housing site? Contact your ROSS Service Coordinator:

#### Alice Taylor & Ruth Barkley

Yaendy Matos (617) 756-4628 Yaendy.Matos@BostonHousing.org

<u>Franklin Field</u> Joe Robinson (617) 756-4118 Joseph.Robinson617.jr@gmail.com Mildred Hailey Robert Barns (617) 942-7135 ROSS(@BostonHousing.org

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