

**BOSTON HOUSING AUTHORITY**

Occupancy Department
52 Chauncy Street, Floor 3
Boston, Massachusetts 02111

Phone: 617-988-3400
Fax: 617-988-4214
TDD: 800-545-1833 x420
www.BostonHousing.org

(This information is available in alternative format upon request.)

Notice to Applicants Regarding Housing Assistance In Federally Assisted Public Housing Programs And Option to Select Only State Housing Program

This notice is provided to assist you in understanding the Federal regulations which determine the ability of the BHA to provide you with housing accommodations in our public housing programs. It is presented in a "Question and Answer" format to assist you in understanding these complex regulations.

The Law. Federal Law prohibits the Secretary of the U. S. Department of Housing and Urban Development (HUD) from making housing assistance in Federally-funded housing programs available to any person(s) other than United States citizens, U. S. nationals and certain categories of "eligible non-citizens."

What This Rule Means To You. The Declaration Forms listed below must be signed, and the documentation for all non-citizen members of your household must be provided to the BHA and verified by the U.S. Immigration and Naturalization Service (INS) for you, as an applicant for admission, to be eligible for placement in a FEDERALLY- funded public housing development operated by BHA. (For your information, twenty (20) of BHA's Family housing developments and all but three (3) of BHA's Elderly/Disabled complexes are Federally-funded.)

What Evidence Will Be Required. Evidence of U.S. Citizenship or "Eligible Immigration Status" will be required to be submitted for all household members regardless of their age.

If you are a U.S. Citizen:

A signed Declaration of U.S. Citizenship - This will be available for you to sign at your screening interview with Boston Housing Authority staff.

If you are a non-citizen who is age 62 or over:

A signed Declaration of "Eligible Immigration Status" - this will be available for you to sign at your screening interview with Boston Housing Authority staff. You will also need to provide a "proof of age" document. - **(Please bring an original of this document to the interview.)**

If you are a non-citizen who does not fall into one of the categories above:

A signed Declaration of "Eligible Immigration Status," a signed Verification Consent Form (These forms will be available for you to sign at your screening interview.) **and** you must provide **the original** of one of the documents listed below:

1. **Registered Alien Card** (U.S. Immigration and Naturalization Service (INS) I-551Form)
2. **Arrival /Departure Record** (U.S. Immigration and Naturalization Service (INS) I-94 Form); with one of the following annotations:
 - (a) "Admitted as Refugee pursuant to Section 207";
 - (b) "Section 208" or "Asylum";
 - (c) "Section 243(h)" or "Deportation stayed by Attorney General";
 - (d) "Paroled pursuant to Section 2112(d)(5) of the INAA";
3. **Arrival /Departure Record** (U.S. Immigration and Naturalization Service (INS) I-94 Form) not annotated accompanied by one of the following documents:
 - (a) A final court decision to which no appeal was taken granting asylum.
 - (b) A letter from a U.S. Immigration and Naturalization Service (INS) Asylum Officer granting asylum (if application was filed on or after October 1,1990) or from a U.S. Immigration and Naturalization Service (INS) District Director (if application filed before October 1, 1990).
 - (c) A court decision granting the withholding of deportation.
 - (d) A letter from a U.S. Immigration and Naturalization Service(INS) Asylum Officer granting withholding of deportation (if application was filed on or after October 1, 1990).
4. **Temporary Resident Card** (U.S. Immigration and Naturalization Service (INS) I-688 Form which must be annotated with: "Section 245A" or "Section 210")
5. **Employment Authorization Card** (U.S. Immigration and Naturalization Service (INS) Employment Authorization Card I-688B **or** now known/replaced as I-766 Form which must be annotated with: "Provision of Law 274a.12(11)" or "Provision of Law 274a.12")

6. Receipt From the U.S. Immigration and Naturalization (INS) Indicating Application for Issuance of a Replacement Document

The BHA will have all of the required forms available for you at your screening appointment. If there are any household members who are **not** citizens, it is your responsibility to provide the BHA with one of the six forms/cards listed above. If you, or any of your household members, are not citizens you must have the U.S. Immigration and Naturalization Service (INS) forms ready to be copied by the BHA at your screening appointment. You should contact the U.S. Immigration and Naturalization Service (INS) at 1(800)375-5283 or go to their office at the John F. Kennedy Federal Building 5th Floor located at Government Center in Boston to obtain the proper documentation.

If you have other immigration documentation, please bring it to your screening appointment. This will be submitted for review in the event HUD has added any additional documents to the list of acceptable evidence of "eligible immigration status."

When Must the Evidence Be Submitted?

For applicants to the BHA's public housing program, this information must be presented at your screening appointment.

When Will an Extension of Time to Obtain the Documents Be Granted?

You may be given additional time to submit these documents if you certify that:

- (1) The evidence is temporarily unavailable;
- (2) Additional time is required in order for it to be obtained; **and**
- (3) Prompt and diligent efforts will be undertaken to obtain the evidence.

To request an extension you must complete a form which is available from the BHA. Approval or denial of a request for an extension will be made **in writing** by the BHA Occupancy Department staff. If you do not have something in writing do not assume you have, or will be granted, additional time to submit these documents to the BHA. **Under federal regulations, extensions are not to exceed thirty (30) days.**

What Happens If A Household Member Does Not Want To Submit The Documents or If All or One or More Household Members Do Not Qualify?

If **no-one** in the household is determined eligible for Federal Assistance due to "ineligible non-citizen status" your household is only eligible for **State assisted housing program.**

If **some** household members are determined eligible for Federal Assistance due to "eligible non-citizen status" and **others** are determined with "ineligible non-citizen status", your household is eligible for **Prorated Assistance** which will allow your household to be admitted to a Federally subsidized public housing development, but your rental contributions will increase (it would be higher than 30% of the total net household income). You also would have the **option to elect** to be placed on the State housing program **only.**

Furthermore, if you were receiving assistance under a Section 214 covered program (such as public housing or Section 8 assistance) on June 19, 1995 and you have no household members who are citizens or "eligible non-citizens", the BHA will offer your family **Temporary Deferral of Termination of Assistance.** If you qualify for Temporary Deferral of Termination of Assistance you will be entitled to housing assistance in a federal housing development for a maximum period of eighteen (18) months to allow you to find other suitable housing.

At your screening appointment the BHA will verify the forms and information and all your housing and rent options will be explained to you. If you have any questions please contact the Housing Service Center at (617) 988-3400.



This is an important document. If you require interpretation, please call the telephone number below or come to our offices.
Este es un documento importante. Si necesita interpretación, por favor llame al número de teléfono que aparece abajo o visite nuestras oficinas.
這是一份非常重要的文件。如果您需要翻譯服務，請撥下面的電話或前往我們的辦公室
Isto é um documento importante. Se exige interpretação, por favor chama o número de telefone embaixo ou vem a nossos escritórios.
Это важный документ. Если Вам требуется перевод, пожалуйста позвоните нам (телефонный номер ниже). Или придите в наш офис.
Đây là một tài liệu quan trọng. Nếu quý vị cần phiên dịch, vui lòng hãy gọi cho số điện thoại bên dưới hoặc đến các văn phòng của chúng tôi.
នេះ គឺជាឯកសារសំខាន់មួយ។ ក្នុងករណីលោកអ្នក ចាំបាច់ត្រូវចង់បានការបកប្រែ សូមទូរស័ព្ទលេខខាងក្រោមនេះមកកាន់ ឬ អញ្ជើញមកទាក់ទងដោយផ្ទាល់នៅការិយាល័យយើងផ្តុំ។
Sa a se yon dokiman enpòtan. Si ou bezwen entèpretasyon, tanpri rele nimewo telefòn ki anba la a oswa vini nan biwo nou.
Tani waa dhokomenta muhiim ah. Haddii aad rabto tarjumad, fadlan wac lambarka hoos ku qoran ama imow xafiisyadayada.
هذه وثيقة مهمة، وإذا كنت في حاجة إلى ترجمة فورية، يرجى الاتصال على رقم الهاتف المذكور أدناه أو أن تتفضل بالمجيء إلى مكتبنا.
این یک سند بسیار مهم است. اگر به ترجمه آن نیاز دارید، لطفاً با شماره تلفن زیر تماس بگیرید یا به دفتر ما مراجعه کنید.
Telephone No. : (617) 988-3400

