

### **Resident Advisory Board Eligibility:**

In order to be elected to the RAB, or serve as an Alternate, each Representative and Alternate must meet the following eligibility criteria:

- a.** Be willing to participate in training and orientation as a RAB Representative/Alternate.
- b.** Agree to abide by these Bylaws and not owe funds to the RAB or be in violation of BHA's Anti-Harassment Policy.
- c.** Be willing to attend regular RAB meetings. The RAB ordinarily meets on a monthly basis, but from time to time may meet more frequently. Representatives who fail to attend three or more consecutive RAB meetings without notice to the RAB co-chairs with "good cause" for non-attendance, or who fail to attend at least six meetings in a 12-month period except for Board approved leaves of absence, may be removed from the RAB by a majority vote of the RAB provided there is a quorum as described in Section IV. Representatives who are so removed may be placed at the end of the alternate list, at the Board's discretion.

Alternates are not required to attend all RAB meetings. However, Alternates are expected to attend at least four RAB meetings a year. If an Alternate does not meet this minimum attendance requirement, then the Alternate shall not be eligible to move up to a Representative slot in the case of a vacancy. An Alternate who fails to meet minimum attendance requirements and fails to respond to a written inquiry from the Board about whether he or she wishes to continue participation shall also be removed from his/her alternate position.

- d.** Be willing to work collaboratively with other RAB Representatives and Alternates and the BHA in reviewing and commenting on BHA policies, procedures, and decisions that are part of the Public Housing Agency (PHA) Plans and any amendments to the Plans.
- e.** Be willing to be an active participant in a RAB committee.
- f.** Be either a Boston Housing Authority public housing resident or BHA Leased Housing participant. All RAB Representatives/ Alternates shall communicate to their public housing, mixed finance, or Leased Housing communities' concerns/issues that have been discussed at RAB meetings, and shall relay issues/concerns of their developments/communities to the RAB.
- g.** Not serve as a RAB Representative or Alternate while he or she or any household member is employed in a supervisory, policy, or decision-making position by the BHA or by a private company or entity owning or managing housing for the BHA, due to the potential for conflict. Such provision shall not bar a person from serving on the RAB if they or

household members are hired in a non-supervisory, non-policy, non-decision-making position by the BHA or such a private company, such as in maintenance, resident coordinator, administrative assistant, or similar position or as a BHA employee for the Resident Empowerment Coalition. In addition, any potential for conflict of interest due to a personal or business relationship by the person or a household member with other individuals employed by the BHA or private companies owning or managing housing for the BHA should be disclosed during the process of being elected or appointed to the RAB, and RAB Representatives or Alternates should recuse themselves from voting on matters which may involve a direct personal conflict for them or household members (for example, voting to recommend that BHA contract with the resident's employer).

**h.** Be willing to share contact information including name, address, telephone number and (as applicable) e-mail address with all RAB Representatives and Alternates, as well as the BHA liaison and contact persons at groups designated to work with the RAB.. This contact information shall not be utilized for any purposes other than official RAB business. Email and other communications to RAB Representatives, Alternates, and those working with the RAB shall be respectful and courteous.

**i.** Be eighteen (18) years of age or older or, if younger, an emancipated head of household as recognized by BHA.

**j.** No Representative or Alternate who (1) has been removed for just cause under Section V.E of these Bylaws, or (2) has resigned, shall be eligible for the remainder of the term of each RAB as described in Section I.E of these Bylaws or to be elected to the RAB in the future.